Senator Collins' FY25 Congressionally Directed Spending (CDS) Request Application

Name & Contact Info	Mailing Address	Permanent Address
Name:	Street 1:	Street 1:
Phone:	Street 2:	Street 2:
Phone:	City:	City:
Email:	State/Zip:	State/Zip:

* *indicates a required field.*

Section 1. Project Recipient

Please use the legal name of the entity requesting funds through Congressionally Directed Spending (CDS).

1. **Requesting Entity** *****

   > 100 character limit

2. **Are you a nonprofit or government entity?** *****
   For-profit entities are <u>not</u> eligible for CDS requests.
   ○ Yes   ○ No

3. **Head of Requesting Entity** *****

   > 100 character limit

4. **Head of Requesting Entity Email Address**

   > ✉ i.e. your-email@mail.com

5. **Requesting Entity Mailing Address** *****

   > 100 character limit

6. **Requesting Entity Employer Identification Number (EIN)** *****

   > 100 character limit

7. **Project Point of Contact (POC) Name and Title** *****

   > 100 character limit

8. **Project POC Email Address** *****

   > ✉ i.e. your-email@mail.com

9. **Project POC Phone Number** *****

   > ☎ ###-###-####

10. **Project Name** *****

11. **Project Website**
    if applicable

Section 2. Project Location

Please include the location(s) for this project. List all cities, towns, and counties as applicable.

1. **Is the project statewide?** *

   ○ Yes   ○ No

2. **City/Town** *

   Please indicate the City/Town where the project would take place.

   [   ]

3. **County in Maine** *

   Please select the county or counties that would be served by this project.

   ☐ Androscoggin County   ☐ Aroostook County   ☐ Cumberland County   ☐ Franklin County   ☐ Hancock County
   ☐ Kennebec County   ☐ Knox County   ☐ Lincoln County   ☐ Oxford County   ☐ Penobscot County   ☐ Piscataquis County
   ☐ Sagadahoc County   ☐ Somerset County   ☐ Waldo County   ☐ Washington County   ☐ York County

Section 3. Congressionally Directed Spending Request - Appropriations Bill and Account

If known, please select the anticipated Appropriations bill and agency account/program. Please consult the Congressionally Directed Spending Guidance that can be found here: https://www.collins.senate.gov/services/appropriations-request ☒

1. **Is this proposal for funds available through the Agriculture, Rural Development, Food and Drug Administration Appropriations bill?**
   If yes, please select the account under the Agriculture, Rural Development, Food and Drug Administration Appropriations bill through which your project would be funded.

   ○ Yes   ○ No

   1.1 **Animal Plant Health Inspection Service (APHIS); Buildings and Facilities (B&F) Account**

   ○ Yes   ○ No

   1.2 **Animal Plant Health Inspection Service (APHIS); Salaries and Expenses (S&E) Account**

   ○ Yes   ○ No

   1.3 **Watershed Protection and Flood Prevention Program Account**

   ○ Yes   ○ No

   1.4 **USDA Rural Development (RD); Community Facilities (CF) Grants Account**
   Please note that this account requires an applicant contribution towards the project cost. Please also note that this account is subject to Build America, Buy America compliance.

   ○ Yes   ○ No

   1.5 **USDA Rural Development (RD); Distance Learning and Telemedicine Grants Account**

   ○ Yes   ○ No

2. **Is this proposal for funds available in the Commerce, Justice, and Science Appropriations bill?**
   If yes, please select the account under the Commerce, Justice, and Science Appropriations bill through which your project would be funded.

   ○ Yes   ○ No

   2.1 **National Institute of Standards and Technology (NIST); Scientific & Technical Research Services (STRS); External Projects Account**

   ○ Yes   ○ No

2.2 National Institute of Standards and Technology (NIST); Construction of Research Facilities Account

○ Yes ○ No

2.3 National Oceanic and Atmospheric Administration (NOAA); Operations, Research, and Facilities (ORF); Special Projects Account

○ Yes ○ No

2.4 Department of Justice (DOJ); Office of Justice Programs; State and Local Law Enforcement Assistance; Byrne Discretionary Account

○ Yes ○ No

2.5 Department of Justice (DOJ); Community Oriented Policing Services (COPS); COPS Law Enforcement Technology Account

○ Yes ○ No

2.6 National Aeronautics and Space Administration (NASA); Safety, Security and Mission Support Account

○ Yes ○ No

3. **Is this proposal for funds available in the Energy & Water Development Appropriations bill?**
   If yes, please select the account under the Energy & Water Development Appropriations bill through which your project would be funded.

   ○ Yes ○ No

   3.1 Army Corps of Engineers Account
   Please indicate the appropriate program under the Army Corps of Engineers account.

   ○ Corps of Engineers: Investigations ○ Corps of Engineers: Construction
   ○ Corps of Engineers: Operation & Maintenance
   ○ Corps of Engineers: Mississippi Rivers & Tributaries: Investigations
   ○ Corps of Engineers: Mississippi Rivers & Tributaries: Construction
   ○ Corps of Engineers: Mississippi Rivers & Tributaries: Operation & Maintenance

   3.2 Bureau of Reclamation; Water and Related Resources Account
   <u>NOTE</u>: *Only authorized projects and programs will be considered for funding.*

   ○ Yes ○ No

   3.3 Department of Energy Account

   ○ Renewable and Clean Energy Projects ○ Electricity and Energy Resiliency Projects
   ○ Cybersecurity and Energy Security Projects ○ Nuclear Energy Projects
   ○ Fossil Energy or Carbon Management Projects

4. **Is this proposal for funds available in the Financial Services and General Government Appropriations bill?**
   If yes, please select the account under the Financial Services and General Government Appropriations bill through which your project would be funded.

   ○ Yes ○ No

   4.1 Small Business Administration (SBA); Administrative Provision Account

   ○ Yes ○ No

   4.2 National Archives and Records Administration; National Historical Publications and Records Commission (NHPRC) Account

   ○ Yes ○ No

4.3   National Archives and Records Administration; Repair and Restoration Account

○ Yes   ○ No

4.4   General Services Administration (GSA); Federal Buildings Fund, Construction and Acquisition or Repairs and Alterations Accounts
NOTE: This account funds requests for federal courthouses, federal buildings, or land ports-of-entry. Funds may not be used for state or county facilities, DOD facilities, VA facilities, or transportation infrastructure facilities.

○ Yes   ○ No

4.5   Office of National Drug Control Policy; Administrative Provision (Prevention Grants) Account

○ Yes   ○ No

5. **Is this proposal for funds available in the Homeland Security Appropriations bill?**
    If yes, please select the account under the Homeland Security Appropriations bill through which your project would be funded.

○ Yes   ○ No

5.1   Federal Emergency Management Agency (FEMA); Pre-Disaster Mitigation (PDM) Account
<u>*NOTE*</u>*: All project proposals for FEMA PDM funds must be accompanied by a letter of support from the appropriate state agency (Maine Emergency Management Agency (MEMA)) affirming that it believes the project is eligible. Please upload this letter with your application.*

○ Yes   ○ No

5.2   Federal Emergency Management Agency (FEMA); Emergency Operations Center (EOC) Grant Account
<u>*NOTE*</u>*: All project proposals for FEMA PDM funds must be accompanied by a letter of support from the appropriate state agency (Maine Emergency Management Agency (MEMA)) affirming that it believes the project is eligible. Please upload this letter with your application.*

○ Yes   ○ No

6. **Is this proposal for funds available in the Interior and Environment Appropriations bill?**
    If yes, please select the account under the Interior and Environment Appropriations bill through which your project would be funded. <u>*NOTE*</u>*: Requests for funding in this bill may require a supplemental questionnaire. A member of our staff may contact you for additional information.*

○ Yes   ○ No

6.1   Environmental Protection Agency (EPA); Water and Wastewater Infrastructure, State and Tribal Assistance Grants (STAG) Account
If yes, please state so in the box below and answer the following questions in your response.

- *Is this a Drinking Water or Clean Water/Wastewater Project?*

- *For State and Local Grants for Drinking or Clean Water Projects, must confirm this status with the state before finalizing your submission:*
    - *Is the project on the state's most recently finalized Clean Water or Drinking Water State Revolving Fund Intended Use Plan? (Required YES or NO)*
    - *If the answer to the question above is NO, is the project eligible under SRF guidelines? (Required YES, NO, or N/A)*

- *What is the project purpose, e.g., drinking water, wastewater, stormwater, and/or water quality protection?*

6.2 National Park Service (NPS); Historic Preservation Fund (HPF) Account

NOTE: Requests for funding in this account may require a supplemental questionnaire. A member of our staff may contact you for additional information.

○ Yes   ○ No

6.3 U.S. Forest Service, State and Private Forestry (SPF); Forest Resource Information and Analysis Account

NOTE: Requests for funding in this account may require a supplemental questionnaire. A member of our staff may contact you for additional information.

○ Yes   ○ No

6.4 Land Management Agencies; Local Projects and Research Account

NOTE: Requests for funding in this account may require a supplemental questionnaire. A member of our staff may contact you for additional information.

○ NPS, National Recreation and Preservation, Statutory and Contractual Aid.
○ FWS, Resource Management, Stewardship Priorities.
○ USGS, Surveys Investigations and Research, Status and Trends.
○ BLM, Management of Land and Resources, Land Management Priorities.   ○ Other [   ]

6.5 Land Management Agencies; Construction Account

NOTE: Requests for funding in this account may require a supplemental questionnaire. A member of our staff may contact you for additional information.

○ Bureau of Land Management (BLM) Construction
○ Fish and Wildlife Service (FWS) Construction Projects, Line Item Construction
○ National Parks Service (NPS), National Recreation and Preservation, Statutory and Contractual Aid
○ U.S. Geological Survey (USGS), Surveys Investigations and Research, Special Initiatives

6.6 Bureau of Indian Affairs (BIA); Operation of Indian Programs, and Special Initiatives Account

NOTE: Requests for funding in this account may require a supplemental questionnaire. A member of our staff may contact you for additional information.

○ Yes   ○ No

6.7 Environmental Protection Agency (EPA); Science and Technology, Research: National Priorities.

NOTE: Requests for funding in this account may require a supplemental questionnaire. A member of our staff may contact you for additional information.

○ Yes   ○ No

6.8 Environmental Protection Agency (EPA); State and Tribal Assistance Grants, STAG Infrastructure Grants Account

NOTE: Requests for funding in this account may require a supplemental questionnaire. A member of our staff may contact you for additional information.

○ Yes   ○ No

7. Is this proposal for funds available in the Labor, Health and Human Services and Education Appropriations bill?

If yes, please select the account under the Labor, Health and Human Services and Education Appropriations bill through which your project would be funded.

○ Yes   ○ No

7.1 Department of Labor (DOL); Employment and Training Administration (ETA) Account

○ Yes   ○ No

7.2 Department of Health and Human Services (HHS); Health Resources and Services Administration (HRSA); Health Facilities Construction and Equipment Account

Examples of eligible facilities include hospitals; health centers and clinics; skilled nursing facilities; mental health centers; facilities for schools of medicine, nursing, or other health professions; and medical research laboratories.

○ Yes   ○ No

7.3 **Department of Health and Human Services (HHS); Health Resources and Services Administration (HRSA); Rural Health Account**

Examples of eligible activities include medical, dental, or mental health care services; health promotion and education; chronic disease management; telehealth services; and improvements to emergency medical services. Funds can be used for services only in areas that meet HRSA's definition of rural.

○ Yes ○ No

7.4 **Department of Health and Human Services (HHS); Substance Abuse and Mental Health Services Administration (SAMHSA) Account**

○ Yes ○ No

7.5 **Department of Health and Human Services (HHS); Administration for Children and Families (ACF) Account**

○ Yes ○ No

7.6 **Department of Health and Human Services (HHS); Administration for Community Living (ACL); Aging and Disability Services Programs Account**

○ Yes ○ No

7.7 **Department of Education (ED); Innovation and Improvement, Fund for the Improvement of Education (FIE) Account**

○ Yes ○ No

7.8 **Department of Education (ED); ED, Higher Education, Fund for the Improvement of Postsecondary Education (FIPSE) Account**

○ Yes ○ No

8. **Is this proposal for funds available in the Military Construction and Veterans Affairs Appropriations bill?**

If yes, please select the account under the Military Construction and Veterans Affairs Appropriations bill through which your project would be funded. Please consult the Congressionally Directed Spending Guidance that can be found here: https://www.collins.senate.gov/services/appropriations-request ⧉

○ Military Construction, Army ○ Military Construction, Navy and Marine Corps ○ Military Construction, Air Force
○ Military Construction, Defense-Wide ○ Military Construction, Army National Guard
○ Military Construction, Air National Guard ○ Military Construction, Army Reserve ○ Military Construction, Navy Reserve
○ Military Construction, Air Force Reserve

9. **Is this proposal for funds available in the Transportation, Housing and Urban Development Appropriations bill?**

If yes, please select the account under the Transportation, Housing and Urban Development Appropriations bill through which your project would be funded.

○ Yes ○ No

9.1 **Transportation Planning, Research, and Development (TPR&D) Account**

○ Yes ○ No

9.2 **Grants-in-Aid for Airports (Airport Improvement Program or AIP) Account**

○ Yes ○ No

9.3 **Highway Infrastructure Program (HIP) Account**

○ Yes ○ No

9.4 **Transit Infrastructure Grants (TIG) Account**

○ Yes ○ No

9.5 Economic Development Initiatives, Community Development Fund Account
You are encouraged to include relevant data in your application on how activities or projects address at least one of the three National Objectives of the broader CDBG program: (1) benefitting low- and moderate-income persons or communities; (2) preventing or eliminate slums or blight; or (3) addressing community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community.

○ Yes   ○ No

9.6 FAA Facilities and Equipment (F&E) Account

○ Yes   ○ No

10. **Unknown**
If, after consulting the Congressionally Directed Spending Guidance on the Senator's website ↗, you are still unsure of the anticipated Appropriations bill and agency account/program, please select "Unknown."

○ Unknown

Section 4. Project Details

1. **CDS Request Amount** *
Please state the dollar amount of your organization's Congressionally Directed Spending (CDS) request.

> 100 character limit

2. **Project Purpose** *
Please provide a brief description (1-2 sentences) on how Congressionally Directed Spending for this proposal would be used (e.g. to build a new fire station, to upgrade communications equipment, to improve drinking water/wastewater infrastructure, etc.).

> 100 character limit

3. **Project Justification and Benefit to the Taxpayer** *
Please indicate why this project deserves federal funding, and what unmet needs would be served if the project receives a CDS award.

4. **Jobs Created** *
Please provide a rough estimate of how many jobs would be created if this project received federal funding. If no new jobs would be created, please list 0 or N/A.

> 100 character limit

5. **If funded, will the project become self-sustaining after a defined period of time?** *
If yes, please describe how the project would become self-sustaining and by what period of time.

6. **Estimated Start Date for the Project (if applicable)**
Please indicate a date. If you would not start the project until you receive federal funding, please state that.

> 100 character limit

7. **Estimated Completion Date for the Project (if applicable)**
If completion date is dependent on your organization receiving federal funding, please indicate that.

> 100 character limit

8. **Could the project proceed if the Appropriations Committee cannot fully fund the request?** *

   If yes, please specify the funding amount at which the project could proceed.

   [text box]

9. **Is any part of this request subject to outside approval?** *

   For example, will the project, a local match, or any project component(s) be subject to approval, vote, or referendum by the town, city, county, or leadership board associated with the requesting entity, etc. If yes, please describe and indicate the date(s) by which approval would be needed.

   [text box]

10. **Was this request submitted to Senator Collins or another congressional office for consideration in prior fiscal years?** *

    If yes, please indicate the year and the congressional office.

    [text box]

11. **Has this project or initiative received federal funds (outside of the Congressionally Directed Spending opportunity) in the past?** *

    If yes, please describe the federal funding sources the project or initiative has received, and what year the federal funding was awarded.

    [text box]

12. **Has this project or initiative received Congressionally Directed Spending funds in the past?** *

    If yes, please identify the fiscal year and the amount received. Please also indicate the congressional office that supported the request.

    [text box]

13. **Has your organization received Congressionally Directed Spending funds in the past?** *

    If yes, please identify the fiscal year and the amount received. Please also indicate the congressional office that supported the request.

    [text box]

14. **If applicable, please identify the state plan on which this project is included.**

    For example, the State Transportation Improvement Plan (STIP); the Highway Improvement Plan (HIP); the Airport Improvement Plan (AIP); the Clean/Drinking Water State Revolving Fund (SRF) Intended Use Plan (IUP); etc.

    [100 character limit]

15. **Project Ranking**

    If you are submitting multiple requests, please provide the prioritized ranking of this project.

    Select one: 1 , 2 , 3 , 4 , 5 , 6 , 7 , 8 , 9 , 10 , 11 , 12 , 13 , 14 , 15 , 16 , 17 , 18 , 19 , 20

Section 5. Budget

NOTE: The Build America, Buy America Act (P.L. 117-58 § 70914 ⧉ (a)) requires that any infrastructure projects funded (in whole or in part) with federal assistance use only iron, steel, manufactured products, and construction materials produced in the United States. This requirement applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. **If you are submitting a CDS request for funding for an infrastructure project, please be advised to take this requirement into account.**

1. **Budget Estimate** *

   Using mm/dd/yyyy format, please indicate how current the following budget estimates are.

   [📅 mm/dd/yyyy]

2. **Soft Costs** *

   Examples of soft costs include costs for design, permitting, planning, etc. Please list the soft costs associated with the project and list the status of each component of the budget (e.g., not yet begun, in progress, completed).

   [text area]

3. **Acquisition Cost(s)** *

   Examples of acquisition costs include the purchase of a building, facility, equipment, technology, etc. Please list the acquisition costs associated with the project and list the status of each component of the budget (e.g., not yet begun, in progress, completed).

   [text area]

4. **Construction/Renovation Costs** *

   Please list the construction and/or renovation costs associated with the project and list the status of each component of the budget (e.g., not yet begun, in progress, completed).

   [text area]

5. **Other Costs**

   Please list other costs associated with the project and list the status of each component of the budget (e.g., not yet begun, in progress, completed).

   [text area]

6. **Total Cost of the Project** *

   Your answer should equal the sum of questions #2 - #6 of this section. The total cost of the project may be more than your request for Congressionally Directed Spending, depending on the scope of the project.

   [100 character limit]

7. **What other sources of funding has your organization already secured for this project?**

   Other sources of funding may include federal funding (grants, tax credits), state or local funding, private funding, etc. Please provide other sources of funding the program has already received along with the status of the funding (e.g., application submitted, funding awarded, funding received).

   [text area]

8. **What other sources of funding is your organization planning to apply to for this project?**

   Is your organization planning to apply for other sources of funding for this project? If yes, please provide the sources of funding, which may include federal funding (grants, tax credits), state or local funding, private funding, etc. Please list the status of the funding (e.g., planning to submit, application submitted, etc.).

   [text area]

9. **Project Income** *

   Does the project require income for sustainability? If yes, please list the sources.

   [text area]

10. **Match Funding** *

Please note that many CDS accounts have a statutory match requirement and if your organization is awarded funding, you will need to have the match in hand before you can draw down CDS funds. Please answer the following questions in your response:

- What is the dollar amount that your organization is contributing toward the request?
- What are the sources of this match contribution (e.g. private funding, federal or state grants, fundraising, etc.)?
- Do you have the match contribution in hand?
  - If no, please indicate how your organization plans to obtain a matching contribution toward the project.

Section 6. Other

1. **If applicable, please list any members of Senator Collins' staff with whom you have discussed this CDS request.**

2. **Have you submitted this request to other members in the Senate or House for FY25 Consideration? ***
   If so, please list their last name(s).

3. **Letters of Support Contact Information ***
   At least **three** letters of support are required for each CDS request. Please upload those letters on the Application Checklist and list the contact information for each letter of support below, including each contact's email address.

4. **Please list all attachments you are submitting with your request ***
   This should include a list of your letters of support.

Section 7. Attestations

- The fiscal year (FY) 2025 federal appropriations process includes opportunities to fund local projects through Congressionally Directed Spending (CDS). This opportunity is only available to nonprofit entities and state and local governments. For-profit entities are **not** eligible for CDS funding.

- The *Build America, Buy America Act* requires that any infrastructure projects funded (in whole or in part) with federal assistance use only iron, steel, manufactured products, and construction materials produced in the United States. This requirement only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. You certify that (1) you have taken this requirement into account when determining the amount of funding that you are seeking as part of this request, and (2) you understand that, if your organization is awarded CDS funding for infrastructure projects, you must adhere to *Build America, Buy America Act* requirements in order to accept funds.

- The *National Environmental Policy Act* (NEPA) requires every federal agency to follow a specific planning process to ensure that agency decision-makers and applicants have considered and the general public is fully informed about, with the opportunity to comment on, the environmental consequences of a federally funded action. This review and consultation process is used to evaluate the impact a project and its alternatives may have on the environment. The review process is required for federally financed projects – including CDS awards – to ensure that the proposed project does not have a negative impact on the surrounding environment and that the property site itself will not have an adverse environmental or health effect on end users. Not every project is subject to a full environmental review (i.e., every project's environmental impact must be examined, but the extent of this examination varies), but every project must be in compliance with NEPA and other related federal and state environmental laws. For instance, construction or renovation activities are likely to require a higher level of NEPA review than equipment purchases or training activities. You certify that (1) you have taken this requirement into consideration when preparing your application, and (2) you understand that, if your organization is awarded CDS funding, you must adhere to the awarding agency's NEPA processes and requirements.

- The *National Historic Preservation Act (*NHPA) requires federal agencies to take into account the effects of their undertakings on historic properties. Federal agencies must consult with parties who have an interest in the effects of the undertaking in order to identify the affected historic properties, assess the effect of the undertaking on historic properties, and seek ways to avoid, minimize, or treat any adverse effects on historic properties. You certify that (1) you have taken this requirement into account, and (2) you understand that, if your organization is awarded CDS funding for a project that affects historic properties, you must adhere to the awarding agency's NHPA processes and requirements.

- Certain federal programs require matching funds or an applicant contribution in order to accept CDS funds, if awarded. You certify that (1) you have taken this requirement into account, and (2) you understand that, if your organization is awarded CDS funding through a federal program that requires matching funds, you will have the necessary matching funds on-hand by the time the funds are awarded in order to draw down the CDS funding.

- Some projects may require additional approvals within, or outside of, your organization (e.g., from a city council, state regulator, or board of directors). You certify that you will contact your nearest constituent service center to withdraw your request if a necessary approval is not granted or is revoked at any time while your CDS request remains under consideration.

- FY 2025 starts on October 1, 2024. However, the appropriations bills containing any FY 2025 CDS requests approved by the Appropriations Committee may not be enacted by that time. For instance, FY 2024 started on October 1, 2023, but the FY 2024 appropriations bills were not enacted until March 2024. You certify that you have taken potential delays into account when preparing your request.

- Finally, you certify on behalf of the requesting organization that – should your project receive CDS funding – your organization will be a responsible steward of taxpayer funding and execute your project in accordance with all applicable requirements to the best of your ability.

1. **Certification**
   By clicking YES, you are certifying that you have read the above information with regard to Congressionally Directed Spending, and, on behalf of the requesting entity, you certify that you have taken the information into consideration prior to submitting a request for Congressionally Directed Spending.

   ○ YES